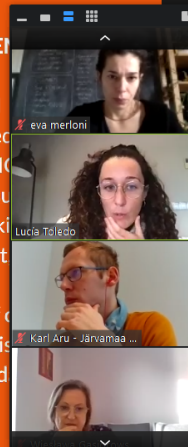


b. OFFICIAL REPORTS

DETAILED DESCRIPTION

- **MANAGEMENT AND IMPLEMENTATION:** description of the activities
- **TPM:** attendance list, travel invoices, participant list signed
- **INTELLECTUAL OUTPUTS:** IKT the Erasmus+ Project Results timesheets per person working employment contract ownership/declarations
- **MULTIPLIER EVENTS:** proof of agenda, documents used or distributed
- **LTTA:** travel, proof of attendance tickets, other invoices...



3. COVID-19 MEASURES

- Possibility to extend the project implementation period up to 12 months
- Possibility of carrying out activities virtually
 - planned activities that initially envisage mobility with physical presence (Learning, Teaching and Training and Multiplier Events), but which are finally carried out virtually, it shall apply the per-participant support the applicable standard unit costs
- Greater budgetary flexibility: 60% of the funds allocated to each of the categories (Transnational Cooperation Meetings, Multiplier Events, Learning, Teaching and Activities and Exceptional Costs)
- Exceptional costs: expenses related to the purchase and rental of the necessary equipment, and/or services for the implementation of virtual and mixed mobility activities in the situation of COVID-19, even if no funds were allocated to that item. Maximum percentage is 75%.

